

COUNCIL AGENDA: DECEMBER 17, 2013

SUBJECT: WALL OF FAME PLACEMENT PROCEDURE

SOURCE: PARKS AND LEISURE SERVICES DEPARTMENT

COMMENT:

Since 2007, the established process for determining who should be included on the Wall of Fame was for the City Council Members to annually submit and review nominations for potential honorees and select those to be honored. This honor was awarded posthumously to individuals who made significant contributions to the betterment of the Porterville community. Nominations were to be submitted by City Council Members and were required to identify a sponsor who would be responsible for providing the photograph, picture frame, biography, and name plate for placement on the wall.

The Parks and Leisure Services Commission submitted the following recommendations from their November 7, 2013, meeting to the City Council on November 19, 2013:

1. The Wall of Fame honoree does not have to be deceased.
2. Each City Council member may nominate no more than one honoree annually.
3. Honoree photos are to be displayed permanently. Display frames are to be added when more photo space is needed.
4. Consolidate the bios of the honorees into a book to be displayed at the Wall of Fame in order to create more space for honoree photos.
5. Honorees must have lived in Porterville for a period of time to be determined by the City Council.

The City Council then directed the Parks and Leisure Services Commission to further review the current Wall of Fame placement procedure and bring back recommendations for the City Council to consider on amending the current procedure.

The Parks and Leisure Services Commission revisited the Wall of Fame placement procedure on December 5, 2013. The Commission voted to again recommend items #1-4 above.

An amendment to item #5 was made to read, "Honorees must have contributed to Porterville for a period of time to be determined by the City Council." The Commission discussed establishing criteria, but believed each honoree should be viewed separately. They felt no

203 Director

11/4 Appropriated/Funded

J City Manager

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set criteria would be equitable for everyone. The Commission also thought the discussion was moving too far away from one of the initial main topics which was how to accommodate all future honorees on the wall simultaneously.

RECOMMENDATION: That the City Council consider the Wall of Fame placement procedure, including the recommendations of the Parks and Leisure Services Commission, and give staff direction.

ATTACHMENTS:

1. Wall of Fame Nomination Form
2. Wall of Fame Placement Procedure



HERITAGE COMMUNITY CENTER "WALL OF FAME" NOMINATION/PLACEMENT REQUEST

Based on a history of service to the Community and in recognition of significant efforts on behalf of the residents of Porterville, I/we request the Porterville City Council posthumously honor the person listed below with inclusion on the City's Wall of Fame located at the Heritage Community Center.

All nominations will be considered and Wall of Fame placements made in accordance with the Placement Procedure stated on the reverse.

Name of Nominee: _____

Description of Nominee's Community Involvement/Service Activities:

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Sponsor's Name(s): _____

Telephone: _____

Address: _____

City/State/Zip: _____

Relationship to Nominee: _____

Nomination Submitted by:

Mayor/City Council Member Signature

Date

HERITAGE COMMUNITY CENTER "WALL OF FAME" PLACEMENT PROCEDURE

The "Wall of Fame" is a portion of the hallway wall within the Porterville Heritage Center, located at 256 E. Orange Avenue. Those who are honored on the "Wall of Fame" are posthumously recognized for their significant efforts and service to the Porterville Community. The City Council will determine the appropriateness of each nomination for placement on the "Wall of Fame". Recognition shall consist of a framed five by seven inch portrait, a brief biography, and bronze engraved name plate of common and similar style to the "Mayor's Wall of Honor" within City Hall. Honorees will also be featured on the City's website.

Only the Mayor and members of the City Council may submit nominations for this honor. The nomination shall be in writing to the City Clerk stating the type and duration of services the nominated individual provided to the Porterville Community prior to their passing. A nomination shall identify a sponsoring contact person willing to assume responsibility for supplying the framed portrait and nameplate, and who shall be responsible for all cost of such. All nominations will be retained by the City Clerk and placed on the agenda for consideration by the City Council at their first regular meeting held in each calendar year.

The City Council shall make the sole determination regarding the worthiness of the nominated individual's service to the heritage of the community in regards to the honor of being included for placement on the "Wall of Fame." The honor of recognition on the "Wall of Fame" shall be for an indefinite period of time. A perpetual plaque will be displayed with name plates to recognize the Honorees whose pictures may have to be removed due to limited space in the future. The City Council may at its discretion consider at any time the removal of the honor and return of the portrait to the sponsor.